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Our ref: PDH/SG  
Ask for: Peter Hughes  
Date: 20<sup>th</sup> August, 2021

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre, on Thursday 2<sup>nd</sup> September, 2021 at 6.00 p.m.

Yours faithfully,

**PETER HUGHES**  
**Clerk**

## **A G E N D A**

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**  
To consider the minutes of the meeting held on the 1<sup>st</sup> July, 2021
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held on Thursday 1<sup>st</sup> July 2021 in Burnhope Community Centre at 6:00 pm.

**Present:**

Councillor D. Coates, Chair

Councillors J. Box, L. Clarke, B. Henderson, S.J. McCormick, C.J. McCulloch, I. McKeag, T. Metcalf and G. Smith.

**In Attendance**

County Councillors Mike McGaun and Douglas Oliver

**Apologies for Absence**

Apologies for absence were submitted on behalf of Councillors T. Clarke and P. Luther.

**Police Report**

The Clerk read out the following Police Report:

<u>Category</u>	<u>No of Incidents</u>
Public Safety	7
Anti-Social Behaviour	2
Alcohol Related	6
Domestic Incidents	2
Vulnerable Adults / Children	6
Possession of weapons	2
Public Order Offences	2
Total	27

**Partnership Report**

The first meeting to be held on 12<sup>th</sup> July 2021 . A Grant Application is to be submitted to the Area Action Partnership.

**Community Centre Report**

Attendance at various groups is picking up and it is hoped that this trend will continue as lockdown eases. There is a waiting list of those who wish to attend the "Teddy Bears' Picnic" organised by the Area Action Partnership.

**Minutes**

**Resolved** that the Minutes of the following meetings be approved as a correct record:

- Annual Meeting of the Council held on 10<sup>th</sup> June 2021
- Monthly Meeting of the Council held on 10<sup>th</sup> June 2021

## **Finance Report**

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
St. Johns Ambulance – Defibrillator and Cabinet	1926.00
P. D. Hughes - Salary	360.00
HMRC – Clerk Tax	90.00
T. Kernahan – Web duties	92.20
A. Gibson – Bedding Plants	36.50
D. Coates – Mulch etc. for Christmas Tree	41.21
<b>Total</b>	<b>2545.91</b>

## **Correspondence**

The Clerk reported the receipt of the following items of correspondence:

- Mazars – Re receipt for Annual Governance and Accountability Return 2020/2021.
- Durham County Council – Covid Awareness Promotions

## **Public Seat at Langley Lane**

The Chair advised the meeting that the public seat on Langley Lane had to be removed for safety reasons. **Resolved that** a replacement seat be ordered from Marmax Recycled Products.

## **Play Area**

The Chair advised that support beams at the play area were rotten and that arrangements had been made for their replacement.

## **Footpath No. 17, South View**

Councillor McCormick reported that complaints had been made regarding the overgrown state of this footpath.

The Chair advised the meeting that this matter had been reported to Durham County Council for action.

### **Pit Wheel – Coal Tubs**

The Chair advised that the framework for the tubs was coming away from the chassis. County Councillor Mc McGaun agreed to check whether Beamish Museum could help resolve this matter.

### **Defibrillator Training**

Following discussion, the Chair advised that the former village GP was to provide training.

### **Date of next meeting**

The next meeting of Burnhope Parish Council will be held on Thursday 2<sup>nd</sup> September 2021 at 6:00 p.m. in Burnhope Community Centre