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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 19th April, 2024

Dear Councillor,

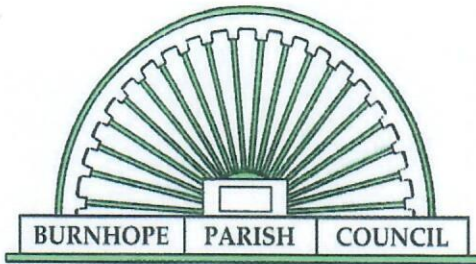
Your attendance is invited to the Annual Parish Meeting. The meeting will be held in Burnhope Community Centre on **Thursday, 9th May 2024** at 6.00 p.m.

Yours faithfully,

PETER HUGHES
Clerk

AGENDA

- 1. Chairs Parish Remarks**



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Date: 19th April, 2024

Dear Councillor,

Your attendance is invited at the Annual Meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre on **Thursday, 9th May 2024** at the conclusion of the Annual Parish Meeting.

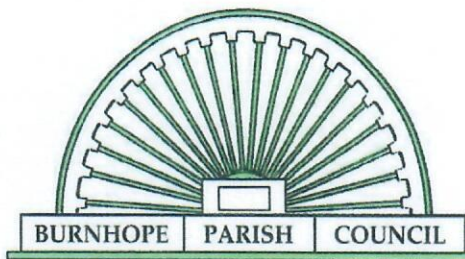
Yours faithfully,



PETER HUGHES
Clerk

A G E N D A

1. **APPOINTMENT OF CHAIR**
2. **APPOINTMENT OF VICE-CHAIR**
3. **PARISH PRECEPT**
4. **CHEQUE SIGNATORIES**
5. **DATES OF MEETINGS**
6. **APPOINTMENT TO OUTSIDE BODIES**
Burnhope Partnership
Community Centre
Smaller Councils
HAGGRID
Mid Durham Area Action Partnership
Friends of Burnhope War Memorial



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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 19th April, 2024

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre on **Thursday 9th May, 2024** at the conclusion of the Annual Parish Meeting and the Annual Meeting of the Council.

Yours faithfully,

PETER HUGHES
Clerk

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on Thursday 4th April, 2024.
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of the Monthly Meeting of Burnhope Parish Council held on Thursday 4th April 2024 in Burnhope Community Centre at 6:00 p.m.

Present

Councillor D. Coates (Chair)

Councillors J. Box, L. Clarke, B. Henderson, S. J. McCormick, T. Metcalf, and G. Smith.

In Attendance

Alderman O. Johnson.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors T. Clarke, P. Luther, C. McCulloch, I. McKeag, and PCSO C. Milner.

Police Report

The Clerk read out the following Police Report:

- PCSO's attended Burnhope Primary School and conducted interviews for "Mini Police." Students were given uniforms to wear when conducting community projects e.g. litter picking, speed watch, anti-bullying etc.
- Officers continue to see the use of illegal "Off Road" bikes. Members of the public are encouraged to report all incidents of their use.
- Police are to test a new initiative relating to parking in both Burnhope and Lanchester areas.

Councillor L. Clarke referred to an incident in which:

- i. a car was damaged near the Garage Public House
- ii. the Cricket Club was broken into.

CCTV images were now available, and the Police had been informed. Unfortunately, the Police had not attended. The Clerk was instructed to contact PCSO C. Milner about the incidents.

Partnership Report

Councillor Henderson advised that a new shed had been supplied to the allotment site. Work on the allotments is behind schedule because of the poor weather.

Community Centre Report

- Mr Gibson advised that a new post is to be advertised for the Centre involving 10 hours per week for a Grants Officer and 10 hours per week as Community Centre Manager
- The Easter Fayre had been a great success.
- The "Outside Furniture" had been delivered.

Minutes

Resolved that the Minutes of the meeting of Burnhope Parish Council held on 7th March 2024 be approved as a correct record.

Finance Report

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
HMRC – Clerk, Tax	125.00
T. Kernahan – Web Duties	46.10
T.P. Jones - Payroll	84.48
County Durham Association of District Councils - Subscription	241.67
Total	497.25

Planning Matters

The Clerk reported on the following application received by Durham County Council.

Application 24/007400 – Land to the east of Holmside Hall Road – Agricultural Building – No Objection.

Correspondence

The Clerk reported on the following items of correspondence:

- Greencroft Parish Council – Re Solar Farm development. **Agreed** that, until such time as there is further movement regarding this issue, no action be taken regarding further discussion.
- Durham County Council – Graeme Smith of Durham County Council is to attend the next meeting of the Parish Council to discuss the Greenwood Avenue Development.
- Durham County Council – Re dressing of Christmas Tree for 2024. **Agreed** that Durham County Council should carry out the work. It was also **Agreed** to obtain an estimate of the cost of providing a further panel around the tree.
- Durham County Council – Re painting of fence panels
- Wicksteed - Re signage on the Play Area.
- National Association of Local Councils – Re publicity during the pre-election period.

Date of next meetings the next Ordinary meeting of Burnhope Parish Council will be held on Thursday 9th May 2024 in Burnhope Community Centre at the conclusion of the Annual Meeting and the. Annual Parish Meeting.