



BURNHOPE PARISH COUNCIL

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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 21st February, 2017

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope School on **Thursday, 2nd March, 2017**, commencing at **6.00 p.m.**

Yours faithfully,

PETER HUGHES
Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**

To consider the minutes of the meeting held on the 2nd February, 2017.

6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held in Burnhope School on Thursday, 2nd February, 2017 at 6:00 p.m.

Present

Councillor D. Coates (Chair)

Councillors H. Barron, K. Barron, J. Box, A. Gibson, B. Henderson, and G. Smith.

In attendance

In attendance were County Councillors O. Johnson and R. Young and PC I. Nelson.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors D. Bennett, F. Dawson, T. Metcalf and A. Wood.

Police Report

PC I. Nelson presented the Police Report as follows:

- Mini Police - visit to Newcastle Mosque.
- Possible speed check – Langley Lane.
- Vehicle Crime – spoiler stolen, theft of diesel, theft of vehicle, graffiti on car, wheel trims stolen, Mini vehicle stolen,
- Fraud incident.
- Cold calling re tree lopping.
- Holmside – Speeding issue ongoing.
- Councillor Box requested feedback from residents regarding the Holmside speeding, Residents welcome the report and recommendations.
- Vehicles crossing football field – lock to field now replaced.
- Quad bikes in village – ongoing investigation.

Community Centre Report

Raffle raised £307

Italby Paddock - allotments available for letting.

Rose Garden - applications for grants.

Councillor Box advised that whilst £529,500 had been awarded by the Big Lottery Fund another £200,000 still had to be found.

Building specifications are currently in preparation for the tender process. Building work is expected to begin in May 2017 with completion planned for November 2017.

War Memorial

Councillor Barron advised that representatives of the War Memorial Trust are to visit the Burnhope Memorial on 16th February 2017. The grant application was receiving favourable consideration.

Minutes

RESOLVED that the Minutes of the Meeting of the Parish Council held on 1st December, 2016 be approved as a correct record.

Christmas Lights

Members reported that the new Christmas Lights installation adjacent to the Cricket Club had been well received.

Agreed that a letter of appreciation should be sent to Danielle Metcalfe for her work in installing the lights.

Finance Report

The Clerk reported on the following payments made since the last meeting: -

Detail	Amount
	£
T. Kernahan - Web hosting	21.60
Four Seasons – Cemetery works	210.00
Total	231.60

Planning Matters

The Clerk reported upon the following planning matters:

The following applications had been approved by Durham County Council:

- 16/2929 The Wishing Well Burnhope – Erection of two dwellings.
- 16/3476 29 Meadowfield, Burnhope – Single storey garage extension to side of dwelling.
- 16/3701 4 Front Street, Burnhope – Conversion of existing stable block to annexe.
- 16/3109 Access track leading to Stream Valley Farm – erection of two signs.

The following applications had been received by Durham County Council:

Stream Valley Farm – retrospective application for pond, play equipment, planting beds etc. – No objection.

Correspondence

The Clerk reported upon the following items of correspondence:

- Declaration to complete by 2nd October 2017. Clerk authorised to contact payroll people to assist if necessary.
- County Durham Association of Local Authorities – Appointment of External Auditor 2017/2021 - Mazars LLP.
- Durham County Council – Relocation of 'Bus Stop, Holmside Lane, Burnhope – Clerk to contact Durham County Council.
- Durham County Council – Fly tipping contribution -£270.20
- Durham County Council – Big Spring Clean – possible task for Mini Police. PC Nelson to refer to PCSO L. Jackson.
- Durham County Council – Counting of votes relating to Parish Council Election to take place on Saturday 6th May, 2017.

Issues for Street Warden

- Top Shop to Pit Wheel.
- Tree cuttings – dumped in woodland adjacent to Cumston House / Meadowfield.
- Whitehouse Avenue / top of Greenwood Avenue – burning of rubbish.
- Garage site, Beech Grove – piles of soil after hardcore installation.

Beacon 2018

It was agreed to consider this matter later.

Next Meeting

The next meeting to be held on Thursday 2nd March, at 6.00 p.m. in Burnhope School.