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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 24th January, 2020

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre on **Thursday, 6th February, 2020**, commencing at **6.00 p.m.**

Yours faithfully,

PETER HUGHES
Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on 28th November, 2019.
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held in Burnhope Community Centre at 6:00 pm on Thursday 28th November 2019.

Present

Councillor D. Coates (Chair)

Councillors K. Barron, J. Box, B. Henderson, P. Luther, I. McKeag, T. Metcalf and G. Smith.

In Attendance

PCSO L. Formosa

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors H. Barron, F. Dawson and A. Gibson and County Councillors J. Considine and O. Johnson.

Police Report

PCSO Formosa presented the following Police Report:

- 3 burglaries in the Lanchester / Maiden Law area.
- Anti-social behaviour in the Braeside area. The culprit has been identified, parents spoken to and apology given to neighbours affected.
- Off Road vehicles continue to be a problem. One user has been given a warning.
- Speed cameras have been deployed in Holmside.
- Number plates have been stolen.
- A report has been submitted regarding suspected drug use at the Garage Bar & Grille at weekends.

Partnership Report

Councillor Henderson reported as follows:

- No gates to allotments.
- S. McCormack is preparing a detailed survey relating to Burnhope 'bus services. A copy is to be sent to Durham County Council.

Community Centre Report

Councillor J. Box reported as follows:

- Details were provided regarding various Christmas activities to be held in the Centre.
- There has been an increase in the number of bookings for Birthday Parties.
- There have been poor attendances as far as the Gym is concerned.

Minutes

Resolved that the minutes of the meeting held on 7th November 2019 be approved as a correct record subject to the following amendment -"Financial Report – Payment to A. Gibson be amended to £20, and the total expenditure figure amended to £1667.50."

Finance Report

The Clerk reported on the following payments: -

Detail	Amount
	£
P.D. Hughes – Salary and expenses	712.76
T. Kernahan – Web duties etc.	92.20
HMRC – Clerk - Tax.	90.00
DAC Beachcroft – Vat re War Memorial Insurance Claim	7.04
Four Seasons – Play equipment removal etc.	480.00
D. Coates Christmas Tree Batteries, Ink cartridges	51.75
Burnhope Community Centre – donation re Children’s Christmas Party.	100.00
Total	1533.750

Planning Matters

The Clerk reported upon the following Planning Application received by Durham County Council:

19/02538 Site of former Wardle’s Bridge Inn, Holmside Lane, Burnhope – Erection of 7 detached dwellings – No objection.

Correspondence

The Clerk reported upon the following items of correspondence: -

- Durham County Council – Re deployment of Fly-Tipping CCTV cameras.
- Burnhope Community Centre – request for donation towards the cost of the 2019 Children’s Christmas Party. **Agreed** to donate £100.

Christmas Tree

The Clerk reported that the electricity meter had now been installed. The “switching on” of the lights will take place on Wednesday 4th December 2019.

Precept 2020/2021

The Clerk reported the receipt of correspondence from Durham County Council providing details of the Parish Tax Base and a request for the Parish precept for the financial year 2020/2021. The Local Council Tax Reduction Scheme grant figure for 2020/2021 is £505.

The Clerk provided details in relation to the overall financial position of the Parish Council including future expenditure. It was unanimously **Resolved that** Burnhope Parish Council agree to a precept in the sum of £6,900 for the financial year 2020/2021.

Details of next meeting

The next meeting of Burnhope Parish Council will be held on Thursday 6th February 2020 in Burnhope Community Centre at 6:00 p.m.