



BURNHOPE PARISH COUNCIL

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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 23rd January, 2018

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope School on **Thursday, 1st February, 2018**, at 6.00 p.m..

Yours faithfully,

PETER HUGHES
Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on Thursday 7th December, 2017.
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held in Burnhope School on Thursday, 7th December 2017 at 6.00 p.m.

Present

Councillor D. Coates (Chair)

Councillors H. Barron, J. Box, F. Dawson, A. Gibson, B. Henderson, T. Metcalf and G. Smith.

In Attendance

County Councillor O. Johnson and PC I. Nelson.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors K. Barron, P. Lowther and I. McKeag.

Police Report

PC Nelson presented the following Police Report - There had been 32 reports to the Police. No discernible trends.

- 16 South View – masked man assaulted occupant.
- 2 Vale View – car keys taken. Car subsequently found burnt out.
- Mini Police – visit to Central Mosque – other events organised for 2018.

Partnership Report

Councillor Henderson advised that:

- 2 allotments were available.
- The Probation Service had cleared the Rose Garden.

Community Centre Report

Councillor Box advised that:

- Work had started on site.
- The estimated completion date was June 2018.

Minutes

RESOLVED that the minutes of the meeting of the Parish Council held on 2nd November 2017 be approved as a correct record.

Finance Report

The Clerk reported on the following payments made since the last meeting: -

Detail	Amount
	£
P. D. Hughes salary and expenses	689.12
HMRC - Tax	90.00
T. Kernahan – Web Hosting / Admin.	108.88
Four Seasons – grass cutting etc.	984.00
D. Coates – Christmas Tree lights and shrubs	124.01
Total	1996.01

Planning Matters

The Clerk reported on the following:

Planning Application received by Durham County Council
Chad House, Holmside Lane, Burnhope – demolish garage and construct new garage with residential annexe above consisting of lounge / kitchen, bathroom and bedroom – No objection.

Planning application approved by Durham County Council:
17/2736 – 80 Meadowfield, Burnhope, Change of Use from C3 dwelling house to C2 Residential Institution (Safe Haven for young children).

The Clerk reminded Members that, at an earlier meeting, the Parish Council had agreed to send an objection to the proposal to Durham County Council. The objection had subsequently been considered by the County Council's Planning Committee.

The Clerk reported that a number of local residents had asked the Parish Council to support their efforts to have the decision overturned and advised that if the Parish Council was to support the residents it could involve a Judicial Review which would be an extremely expensive action which could, theoretically, "bankrupt the Council".

The Clerk, therefore recommended that Members should not pursue such a course of action but should accept the County Council's determination of the Planning Application.

The Clerk continued by reminding objectors that as the decision had been taken earlier there remained only a period of approximately 7 days in which to appeal the decision. He also advised the objectors that if the decision was appealed they would be well advised to appoint a Solicitor / Barrister specialising in planning law.

After further advice and discussion, a vote was taken, and it was unanimously **AGREED** to accept the decision of Durham County Council in respect of Planning Application 17/2736 and decline to be involved in any attempt to overturn the decision.

Correspondence

The Clerk reported upon the following correspondence: -

- Durham County Council – Temporary Road Closure – Holmside Hall Road.
- County Durham Association of Local Councils – Section 106 of the Local Government Finance Act 1972.
- County Durham Association of Local Councils – “Battles Over” – A Nation’s Tribute 11th November 2018. This matter is in hand – there is to be a joint tribute with Lanchester Parish Council.
- Durham County Council –Register of Electors 2017/2018.

Precept 2018/2019

The Clerk reported the receipt of correspondence from Durham County Council providing details of the Parish Tax Base and a request for the Parish Precept for the financial year 2018/2019.

Details were given in respect of the Local Council Tax Reduction Scheme grant figure for 2018/2019 in the sum of £548.00.

It was unanimously **RESOLVED** that Burnhope Parish Council agree a precept in the sum of £6,300.00 for the financial year 2018/2019.

Risk Assessment

The Clerk invited Members to consider Risk Assessments in respect of the following:

- Cemetery – Records kept, banking done in a timely manner.
- Pit Wheel – Ensuring condition good.
- Banking - Done in a timely manner.
- Pit Banner – Insured and stored in Burnhope Primary School.
- Play Area – Maintained and inspected regularly.
- Insurance – In accordance with advice from insurers.

RESOLVED that the above issues be noted and approved.

Details of next meeting

The next Ordinary Meeting of Burnhope Parish Council will be held at 6.00pm on Thursday 1st February 2018 in Burnhope School.