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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 20th March, 2024

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre on **Thursday 4th April, 2024** at 6.00 p.m.

Yours faithfully,

PETER HUGHES
Clerk

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on Thursday 7th March, 2024.
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of the meeting of Burnhope Parish Council held on Thursday 7th March 2024 in Burnhope Community Centre at 6:00 p.m.

Present

Councillor D. Coates (Chair)

Councillors J. Box, B. Henderson, L. Clarke, T. Metcalf and G. Smith.

In Attendance

Alderman O. Johnson.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors T. Clarke, P. Luther, S. J. McCormick, C. McCulloch, I. McKeag, County Councillor D. Oliver and PCSO C. Milner.

Durham County Council Award

The Chair congratulated Councillor L. Clarke who had recently been awarded an honour by Durham County Council for her voluntary work in the community.

Police Report

The Clerk read out the following Police Report:

- PCSO's 30136 and 8740 attended Burnhope primary school on two occasions. Pupils from years 5 and 6 were educated about Internet safety etc. Younger pupils were told about the roles of the Police after which they were given a tour of a Police van.
- An incident of Anti-Social Behaviour was addressed by officers where youths had caused a nuisance outside a property. One youth was identified, and a home visit undertaken. The youth in question wrote a letter of apology which was given to the resident who was satisfied with the outcome.
- Two "Off Road" bikes were spotted being driven on footpaths in an unsafe manner. Following investigation officers spotted one of the riders on foot and followed him to an address. When the rider was stopped, by officers three males were reported for obstructing the Police when doing their duty.
- A letter had been received from a resident regarding the increased use of "Off Road" bikes, together with a reply from PCSO Milner. The resident was encouraged to report all such incidents.
- Officers confirmed that, they too, had noticed an increase in the number of "Off Road" bikes in Burnhope and encouraged the public to report all incidents involving such bikes.

Partnership Report

- Work has started on most of the allotments, despite the poor ground conditions. Most of the sheds are now in a state of disrepair.

Community Centre Report

- Mr Gibson advised that all Groups are expanding. The Lunch Club is doing well. Outside furniture has been ordered.

Minutes

Resolved that the Minutes of the meeting of Burnhope Parish Council held on 1st February 2024 be approved as a correct record subject to the following amendment: "Greenwood Avenue Parking Issues" being amended to read "Beech Grove."

Finance Report

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
British Gas - Electricity for Christmas Tree Lights	46.97
British Gas – Electricity for Christmas Tree Lights	18.94
T. Kernahan – Web Duties	46.10
P.D. Hughes - Salary	500.00
Total	612.01

Planning Matters

Nothing to report.

Correspondence

The Clerk reported on the following items of correspondence:

- County Councillor D. Oliver – Re Greenwood Avenue Development. As G. Smith is unable to attend, the Clerk was instructed to contact Durham County Council to get someone else to attend the meeting of the Parish Council to be held on 4th April 2024.
- Wicksteed – Re Play Area - The order has now been placed. Hopefully, installation will be complete by mid-June 2024. The signage for the playground was agreed and the Clerk instructed to contact Wicksteed.

Area Action Partnership

Councillor Box advised that no further Small Grant Applications will be considered after 1st April 2024.

Date of next meeting

The next Ordinary meeting of Burnhope Parish Council will be held on Thursday 4th April 2024 in Burnhope Community Centre commencing at 6:00 p.m.