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Our ref: PDH/SG  
Ask for: Peter Hughes  
Date: 20<sup>th</sup> March, 2019

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre on **Thursday, 4<sup>th</sup> April, 2019** at 6.00 p.m.

Yours faithfully,

**PETER HUGHES**  
**Clerk**

## **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**

To consider the minutes of the meeting held on Thursday 7<sup>th</sup> March, 2019.

6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held in Burnhope Community Centre at 6:00 p.m. on Thursday 7<sup>th</sup> March 2019

### Present

Councillor D. Coates (Chair)

Councillors H. Barron, J. Box, F. Dawson, A. Gibson, B. Henderson, T. Metcalf and G. Smith.

### In Attendance

County Councillors J. Considine and O. Johnson and PC I. Nelson and PCSO L. Jackson-Cullen.

### Apologies for Absence

Apologies for absence were submitted on behalf of Councillors K. Barron, P. Luther and I. McKeag.

### Police Report

PCSO Jackson-Cullen presented the following Police Report: -

- Police volunteers to target speeding in Holmside Village.
- Police volunteers had been deployed in Holmside Lane. Out of 148 vehicles, 9 were speeding (6.08%),
- Holmside Play Park – a few issues of bullying and anti-social behaviour.
- Theft at The Avenue.
- Meadowfield Children's Home – Police to visit on a monthly basis.
- Meadowfield – "keyless" cars being jammed - residents have been given advice.
- Meadowfield – anti-social behaviour and two suspects identified. Police to patrol in unmarked cars.
- Both CCTV cameras are working

### Partnership Report

Councillor Henderson advised that arrangements were in hand for a "Fun Day".

### Community Centre Report

Councillor Box reported as follows:

- Numerous bookings had been made covering a wide range of activities.
- All volunteers at the Centre had completed "First Aid" courses.

## Minutes

**RESOLVED** that the minutes of the meeting of the Parish Council held on 7<sup>th</sup> February 2019 be approved as a correct record.

## Finance Report

The Clerk reported on the following payment made since the last meeting: -

<b>Detail</b>	<b>Amount</b>
	£
T. Kernahan – Web duties	46.10
P. D. Hughes - Salary	360.00
HMRC – Clerk’s Tax	90.00
JABA – Fees re War Memorial	1110.00
T P Jones - Payroll	76.80
<b>Total</b>	<b>1,682.90</b>

## Planning Matters

The Clerk reported on the following planning matter:

- 18/3506 – Stream Valley Farm, Burnhope. Gateway entrance and change of use to agricultural use.

## Correspondence

The Clerk reported upon the following items of correspondence: -

- Wayleave Agreement – Signed on behalf of Council (Minutes of February 2019 meeting refer).
- Parish Councils’ Committee – Meeting 16<sup>th</sup> March 2019.
- Historical England – re listing of War Memorial – referred to Secretary of State.
- Sinead Duffy – re Water main wayleave.
- County Durham Association of Local Councils – re unauthorised development and encampments.
- County Durham Association of Local Councils – re Payment of Basic Allowances, Subsistence and Travel – received and noted.

## Pit Wheel Area Planting

The Chair advised of a recent meeting held with a representative of Durham County Council regarding possible hedge-planting at the Pit Wheel area in an effort to enhance the area. It was suggested that when funding is available, the planting could be carried out as a village project.

## Christmas Tree Electricity Supply

The Clerk is to chase this up with Durham County Council.

## Details of next meeting

The next Ordinary Meeting of Burnhope Parish Council will be held at 6.00pm on Thursday 4<sup>th</sup> April 2019 in Burnhope Community Centre.